

	Actions
<p>1. Present: Steve Penman (Chair); Eleanor Deem; John Hladkiwskyj; Rob Bridge In attendance: Philip Mackay; David Holdsworth; Charlotte Oldwood; Sarah Spira (Clerk)</p> <p>2. Apologies: Paul Askew</p> <p>3. Declarations of Interest: No changes</p> <p>4. Minutes of last meeting (17th January 2019): The minutes of the last meeting were Approved.</p> <p>5. Matters Arising from last minutes: No matters arising</p> <p>6. To approve the appointment of the Chair of the Board of Directors from September 2019 PM introduced D Holdsworth, who joined the board earlier this year. ATang will step down from the Board and the Chairperson role from 31/8/19, DH is proposed to take over as Chairperson. Query: ED raised a concern about the appointment of the new directors without them being appointed by the Members, and the turnover of directors: The positions were advertised on Academy Ambassadors and the Members were invited to join the process. DH – reference needs to be taken to the Articles of Association regarding which directors are able to appoint other directors and which need to be appointed by the members. PM explained the rationale of the appointment of the Chairs of LGBs to the Board of Trustees despite the guidance of the RSC. The appointments of KMoyles, SWarburton and DHoldsworth will be confirmed by special resolution – SS will circulate. Query: SP – do the articles need amending to reflect recent changes? ED - confirmed in various areas – PM will review the Articles and the Governance arrangements accordingly The special resolution will be circulated by email and approved. <i>This was completed following the meeting.</i> Subject to the special resolution, DH is approved by the members as Chair of Board of Directors.</p> <p>7. Report from the Board of Directors – Delivered by PM <u>Directors:</u> AT became chair in January 2019 and 3 new directors were recruited. Another director is planned to be recruited in the autumn, ideally with educational experience. Comment: GPS LGB have been kept well informed but struggle to attend the meetings. The members emphasised the need for GPS to attend or be included in the Board meetings – PM and DH will discuss with the BoD. AT is stepping down as Chairperson from August 2019, DH and will be appointed as Chairperson subject to the special resolution. Query: SP recommended the BoD consider if there are other routes of advertising possible to recruit further directors.</p>	<p></p> <p>SS</p> <p>PM</p> <p>PM/DH</p>

The board continues to meet regularly.

Regional Schools Commissioner – PM and AT attended a meeting with the deputy commissioner: RSC is strongly recommending merging with another Trust.

CO joined the meeting.

Query: RB asked if the RSC had communicated with the Board over the possibility of other schools joining OLT – PM did contact the RSC but OLT were not considered for potential schools that had arisen.

Query: ED asked about other smaller schools in the locality of GPS, PM confirmed he has approached them but they are not minded to join a MAT at this stage.

Board Strategy: The board has met to discuss the forward plan for the Trust and developed strategies discussed at the previous Board day – along with the Heads of Schools and Chairs of LGBs. The next steps were identified and non-negotiables for joining another MAT were set. A consultancy firm has been engaged to define the assessment criteria for identifying a suitable MAT. Outcome of the process will be discussed by the BoD at the December meeting and presented to the Members at the January meeting.

Query: RB – is a tender process required or could we not just identify suitable local MATs? PM- different stakeholders have different ideas of the preferred MAT so a tender process is preferred.

Query: JH – how much negotiating power does the process give us? PM – currently OLT are in stronger position than they would be in future years. OLT has no current capacity for school improvement, but has a positive financial position and 2 Good Ofsted judgements.

Comment: SP – process appears robust and stands up to challenge.

Query: JH – will the document be sent to preferred MATs only or nationally? It will be sent to those the BoD are aware of but also taking Navigate’s guidance on national Trusts with a local presence.

Query: SP – are the Heads of School more comfortable with the process now? PM- they have more involvement in the process and have now understood the reasons for the process more. PM confirmed they will be fully involved and consulted.

Comment: PM – what information would the Members require and when? RB: the standstill period needs to be after approval by the Members. Next meeting of the Members was brought forward to December. An additional meeting was also scheduled for 2nd April 2020. BoD will ensure Members will have sight of the Navigate report.

School Data outcomes:

PM has reported a 3 year data history for each school.

GCA: has had continued positive performance. The drive and enthusiasm from the GCA leadership is excellent.

GBA: continues to progress well. Data for KS2 was based on only 3 children, fully reportable information will be next year. Ofsted “Good” outcome was evidence of the hard work over the last 3 years since conception.

GPS: – anomaly in data of EYFS as the cohort started with a very low level of attainment, so their progress data should be very strong over the coming year. GPS

<p>has had a very challenging year for staff attendance which has had an impact. 2019/20 should be more settled.</p> <p>Query: JH – would a larger trust have more capacity for moving staff around? It would depend on geographical location, would also have EHT level staff who can support schools for a period of time.</p> <p>Financial: The Trust Finance Manager departed in January, since then external auditors have provided an outsourced provision for the finance role.</p> <p>Query: ED – why has the role not been recruited? PM due to the changing strategy of the Trust, the BoD chose to defer the appointment. It would also incur further overhead cost.</p> <p>Query: RB – is there a conflict of interest between the external audit and the accounts provision? The auditors are kept separate from the management accounts provision.</p> <p>The Trust is currently reporting a surplus for the year. Accounts currently include capital costs that should be removed, GPS deficit includes capital costs. There will be further capital works undertaken over the summer which will impact the surplus for the year, but reserves will not be eroded.</p> <p>Risk register – has been developed and will be used at schools moving forward.</p> <p>Comment: DH – noted that he and SWarburton will be on the F&A committee</p> <p>Query: SP – asked about safeguarding within schools. PM gave an update on situations that have been dealt with this year. Safeguarding in the schools is of a high standard.</p> <p>8. To note the minutes of the Board of Directors since 17th January 2019 Board minutes were noted and are available on the Trust website.</p> <p>9. Points to Note: None</p> <p>10. Any other business: Query: ED – asked about PMs appointment. CO: BoD reviewed the Interim CEO appointment and agreed with the current interim period due to the Trust strategy plan, it was decided to extend the appointment for 12 months with a 3 month notice period, as it was felt an unnecessary process. ED – at the last trust meeting it was agreed that there would be a process. The RSC did originally approve the appointment but AT or DH should potentially discuss with them again. No retrospective action is relevant but it is noted that any future extension or appointment should be advertised, as previously agreed. The current extension is approved by the members, given the changes planned to the Trust. DH will report the action to the BoD.</p> <p>11. Next meeting: 8th January 2020 amended to 18th December 2019.</p>	
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Signed by Chairperson: Date:

Orchard Learning Trust
Trust Members Meeting
25th July 2019



School Performance dashboard - July 2019

	EYFS			Phonics					
	GLD %			Phonics Year1 %			Phonics Year 2 %		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
National	71	71	71	81	82	83			
GCA	80	71	74	89	90	86			93
GPS	67	72	53	94	87	94			50*
GBA	69	77	75	N/A	81	96			67

* GPS – 1 of 2 retakes, EYFS – very low starting points but good progress

GBA – 2 of 3 retakes. One child joined this year who had not been at school in Year 1.

	Key Stage 1											
	Reading %			Writing %			Maths %			RWM Combined %		
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19
National	76	75		68	70		75	76		64	64	
GCA	82	77	83	80	72	78	87	81	83	77	68	73
GPS	81	71	80	75	71	73	81	71	73	75	65	73
GBA	N/A	80	80	N/A	70	55	N/A	80	75	N/A	70	50

	Key Stage 2												
	Reading %			Writing %			Maths %			RWM Combined %			EPGS
	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2016-17	2017-18	2018-19	2018-19
National	71	75	73	73	78	78	75	76	79	61	64	65	78
GCA	88	77	83	86	83	85	73	85	91	66	69	69	79
GPS	78	60	63	81	70	69	83	40	75	78	40	44	69
GBA	N/A	67*	67*	N/A	67*	67*	N/A	67*	67*	N/A	67*	67*	67*

* GBA 3 Pupils

n.b. GPS joined the Trust in March 2018